

# School District of Manawa

## BOARD OF EDUCATION REGULAR MEETING

Manawa School District Office - Board Room  
800 Beech Street, Manawa WI  
(920)596-2525



## Monday, November 27, 2023 Meeting Minutes

### 6:00 P.M.

Board of Education MISSION Statement: *We Will Represent Our Community While Advocating For Our Stakeholders By Developing Strong Policy And Providing Direction For Our Future.*

#### ❖ CALL TO ORDER

#### ❖ PLEDGE OF ALLEGIANCE

#### ❖ ROLL CALL - *Verification of Quorum*

➤ *B.O.E. Members Present: Reierson, Griffin, Fietzer, Jepson, Hansen, Riske*

#### ❖ COMPLIANCE WITH OPEN MEETING LAW NOTIFICATION [§19.84(2) Wis. Stats.]

➤ *Verify Publication of Meeting - Verified by Mr. Peterson*

#### ❖ ADMINISTRATIVE TEAM REPORT

1. Good News Report
  - a. Informational Presentation
2. Wisconsin State Report Card - Informational Presentation
  - a. District Report
  - b. MES Report
  - c. MMS Report
  - d. HS Report

#### ❖ COMMITTEE REPORTS

3. Curriculum Committee (Riske) - See Curriculum Committee Meeting Minutes from 2023-11-01
4. Finance Committee (Jepson) - See Finance Committee Meeting Minutes from 2023-11-08
5. Policy and Human Resources (Reierson) - See Policy and Human Resources Committee Meeting Minutes from 2023-11-01
6. Buildings and Grounds (Griffin) - See Buildings and Grounds Committee Meeting Minutes from 2023-11-08

#### ❖ PUBLIC COMMENTS

*(Register to Speak Prior to Start of Meeting / Guidelines Listed Below Agenda)*

Mr. Lane expressed his interest in being considered for the open BOE position. He had been trying to connect with Mrs. Jackson on getting the needed information.

❖ **CONSENT AGENDA**

➤ *Regarding the consent agenda, the Board has been provided background information on each item or has discussed at previous meetings. All of these agenda items will be acted on with one vote without discussion. If a board member would like to discuss any item in greater detail, it will be pulled from the consent agenda and will be discussed and voted on separately.*

**The Board will consider approval of:**

7. Recommendation for Approval of Donations:
  - a. The Waupaca Way Coalition - Refrigerator donated from The Freezer/Fridge Program for use at MES food pantry.
  - b. Donations from several Parent/Community Members in support of the MES Food Pantry (nonperishable food items) collected through the MES Student Council Food Drive.
  - c. Manawa Cowboys Football and Cheer program - approximately \$800 worth of goods to the Manawa Student Council and staff. This included cases of Gatorade, water, soda, chips, coffee, and creamer.
  - d. Couch and loveseat for use in the High School Faculty Lounge - Katie Sheppard
  - e. \$2,636.75 to Urgent Needs Fund - Manawa Cares
  - f. Subway - 2 boxes of Subway cookies for the Class of 2024 Homecoming dance.
  - g. Treehouse/Sturms - General use school supplies and personal care items
  - h. Bev and Dewey Carl Scholarship - \$14,000.00 used toward 2 annual scholarships that are given to deserving students each year. At this time, the School District of Manawa holds the funds until a recipient is selected.
  - i. Solarus Partner in Education 2023 Donation -\$2,200.00 for general use
  - j. Lion's Donation \$2,500.00 for MES Playground Equipment
  - k. Milwaukee Bucks Trees for Threes \$387.50 donated to the HS Ecology Class and used to plant two trees (1- Wolf River Apple & 1- Autumn Blaze Maple).
  - l. \$100 cash donation - Terry Engelhardt - Urgent Needs Fund/Lunch Accounts
  - m. \$160 check donation - First State Bank Local School Donation Challenge - for general use
  - n. \$10 cash donation - Anonymous - MES Library
  - o. \$25 check donation - Janke Family - Wood Pile Fund / Lunch Accounts
  - p. Donations from several Parent/Community Members in support of a Shoe Drive collected through the MS/HS FOR Club (Kindness Club).
  
8. Recommendation for Approval Minutes of Regular Board Meeting
  - a. 2023-10-23
  
9. Recommendation for Approval of Revenue/Expenditures & Receipts
  - a. Cash Receipts Report
  - b. Invoice Report Report

- c. Rev / Exp Financial Report
- 10. Recommendation for Approval of Personnel related items:
  - a. Asst. Director of Literacy/Interventionist/Summer School Principal - Christy Hintz

Motion to approve the consent agenda.

Motion by: Fietzer, Jepson

Motion carried.

**ITEMS REQUESTED TO BE CONSIDERED AS AN INDIVIDUAL RESOLUTION(S):**

❖ **BOARD COMMENTS**

❖ **B.O.E. BUSINESS (Unfinished & New Items)**

- 11. Noticed **1st Reading** and discussion of NEOLA Policy Revisions
  - a. PO 0164 Meetings - ADOPTION
  - b. PO 0164.1 Regular Meetings - RESCIND
  - c. PO 0164.2 Special Meetings - RESCIND
  - d. PO 0165.1 Notice of Meetings - RESCIND
  - e. PO 0165.2 Change of Regular Meetings - RESCIND
  - f. PO 8913 Section 504/ADA Prohibition Against Disability Discrimination in Employment - ADOPTION
  - g. PO 1623/3623/4623 Section 504/ADA Prohibition Against Disability Discrimination in Employment - RESCIND
  - h. PO 3120.07 Employment of Casual Resource Personnel - RESCIND
  - i. PO 8700 Nursing Mothers - ADOPTION
  - j. PO 4430.05/ 3430.05 Nursing Mothers - RESCIND
  - k. PO 2451 Program or Curriculum Modifications - REVISION
  - l. PO 5250 Program or Curriculum Modifications - RESCIND
  - m. PO 5505 Academic Honesty - ADOPTION
  - n. PO 7540.08 Artificial Intelligence (AI) - ADOPTION
  - o. PO 5350 Suidice Prevention, Intervention, and Postvention - REVISION
  - p. AG 6610A Student Activity Fund REVISION

Motion to approve AG 6610A Student Activity Fund revisions.

Motion by: Jepson, Fietzer

Motion carried.

- 12. Recommendation for approval of the Wonders Curriculum (ELA - Grades 3-5)
  - a. Informational Memo

Motion to approve Wonders Curriculum (ELA- Grades 3-5).

Motion by: Riske, Hansen

Motion carried.

- 13. Recommendation for approval of Course Adoption
  - a. Pre-Algebra Memo

Motion to approve Pre-Algebra course adoption.

Motion by: Fietzer, Griffin

Motion carried.

14. FFA Advisor Addition

a. Memo

Motion to approve the addition of an FFA Middle School Advisor.

Motion by: Fietzer, Riske

Motion carried.

15. School District Strategic Planning - Discussion about options

Motion to utilize WASB for developing the School District Strategic Planning.

Motion by: Jepson, Griffin

Motion carried.

16. Vacant Board Seat - Discussion

a. PO 0142.5 Vacancies

b. Review of Candidates

Mr. Emmert and Mr. Lane has each expressed interest in being appointed for the BOE vacancy. The BOE will hold a special meeting to interview candidates and vote on the appointment. The special Board meeting will be Wednesday, December 6, 2023 at 5:30 pm. The Curriculum committee meeting will start at 4:30 pm on December 6, 2023.

17. Committee Vacancies - Discussion

a. Appointments to fill open seats

Mr. Hansen is now assigned to be on the Curriculum committee until after the Special Board meeting on 12/6/23. The approved candidate will take the Curriculum committee position starting at the January 2024 committee meeting.

Mrs. Jepson is now assigned to be on the P&HR committee until April 2024.

18. Committee Process and Procedures

a. Consider Administrative Recommendation Memo

b. Review Policy 0155 - Committees

Discussion on committee responsibilities. Based on the timing memo request, committee chairs are to discuss with the other committee members and develop an agenda to be forwarded to Mr. Peterson by the Monday the week before the scheduled committee meeting. We will try to meet this deadline for the next couple of months and then review how the process is going.

19. RFP Environmental Quality Services - Inspection and Planning

a. Request for Proposal

Discussion on how the RFP process works - informational only at this time.

20. Recommendation for approval of BOE members to attend the state education convention.

a. January 16-19th, 2024

Motion to approve Board members Mrs. Riske and Mrs. Reiersen to attend the state education convention.

Motion by: Fietzer, Jepson

Motion carried.

21. Manawa Athletic Fall Sports Participation Numbers

a. Memo

Informational report.

Request that Athletic Director ensure the Middle School athlete playing time requirements in AG2431A are being followed by coaching staff.

Discussion on changing the regular December BOE meeting. December BOE will be held on Tuesday, December 19, 2023 at 6:00 pm.

❖ **CLOSED SESSION**

- The Board of Education Shall Move into Closed Session Pursuant to the Provisions of 19.85(1)(c), Wis. Statute, Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
  - The BOE will discuss the District Administrator Evaluation

❖ **ADJOURN**

Motion to adjourn regular Board meeting and move into closed session with a 10 minute break.

Motion by: Jepson, Hansen

Motion carried at 9:01 pm.